

ELECTIVES

Provisions are made into the rotation schedule for a minimum of a one-month elective to a maximum of a three-month elective in the PGY4 year. This elective period can be in any Urology field subject to the approval of the Program Director. Residents will continue to receive their salary from the University of Alberta. Living expenses are the responsibility of the resident. If the elective is to be taken out of the province, then it is necessary to contact the Office of Surgical Education and the Postgraduate Medical Education office well in advance (at least six months) so that liability coverage and an educational license can be arranged.

A request for elective rotation must be completed by each resident for each elective they are interested in completing and provided to the RPC one year prior to their desired elective time for review and acceptance. Once the elective is approved official PGME elective forms must also be completed.



**University of Alberta
Urology Residency Training Program
Request for Elective Rotation**

PGY _____ Name _____

I am requesting an elective in _____

Under the preceptorship of Dr _____

At the Hospital/Medical Centre _____

Mailing Address _____

Telephone # _____

Fax # _____

Email Address _____

Date of Elective (inclusive)

From: _____ To: _____

My principle objectives for this elective are:

1. _____

2. _____

3. _____

Comments:

Approved by Program Director _____

Date Approved _____

Out-Going Elective Registration Form

Please complete and return to Postgraduate Medical Education. 2-50 MSB
at least 2 months prior to the start date of the elective, 3 months for Middle East trainees

Name: _____
Last Name First Name

Title/Description of Elective: _____

Elective Start Date: _____ Elective End Date: _____

Preceptor's name: _____

Preceptor's e-mail address: _____

Preceptor's mailing address: _____
Department

University

Street/Avenue

City

Province

Postal Code

University of Alberta Program Director (Please print) _____

U of A Program Director's Signature: _____

Phone Number _____ Date _____

An out-going Resident Elective is any trainee who is currently enrolled in a University of Alberta Postgraduate Medical Education program and is planning to pursue an elective experience outside the University of Alberta as part of their postgraduate training. Rotation objectives must be clearly determined and appropriate evaluations obtained.

The PGME office must be informed of **all** out-going Resident Electives. It is the resident's responsibility to make sure they have adequate liability insurance as CMPA covers electives in Canada only. Residents can call the Physician Insurers Association of America at 301 947-9000 re obtaining additional coverage if doing an elective in the U.S. or check their website: <http://www.piaa.us/members/state.shtm>

A J-1 Visa (short-term elective) may be required for an elective in the U.S. It is the responsibility of the trainee to initiate the Visa application by contacting the Educational Commission for Foreign Medical Graduates at 215 823-2121. To obtain a Statement of Need in support of the J-1 Visa, the trainee should contact the Program Administrator,

Statement of Need/J-1 Visa Program, Health Human Resource Strategies Division, Health Policy Branch, Health Canada. The Program Administrator can be reached by telephone at 613 952-1919, by facsimile at 613 948-8081, or by e-mail at Judith.Lewis@hc-sc.gc.ca to obtain information. A letter from the office of Postgraduate Medical Education is required for an elective and will be sent directly to the Program Administrator at Health Canada upon request by the trainee.

The resident should be reminded of their responsibility to purchase supplementary health care insurance.

All personal information requested on this form is collected under the authority of the Universities Act and section 33(c) of the Freedom of Information and Protection of Privacy Act, and is used for the purposes of academic administration and human resource management. Questions concerning the collection, use or disposal of this information should be directed to: Administrative Manager, Office of Postgraduate Medical Education, 2-50 MSB, University of Alberta, T6G 2H7, phone (780) 492-6729, fax (780) 492-4144.